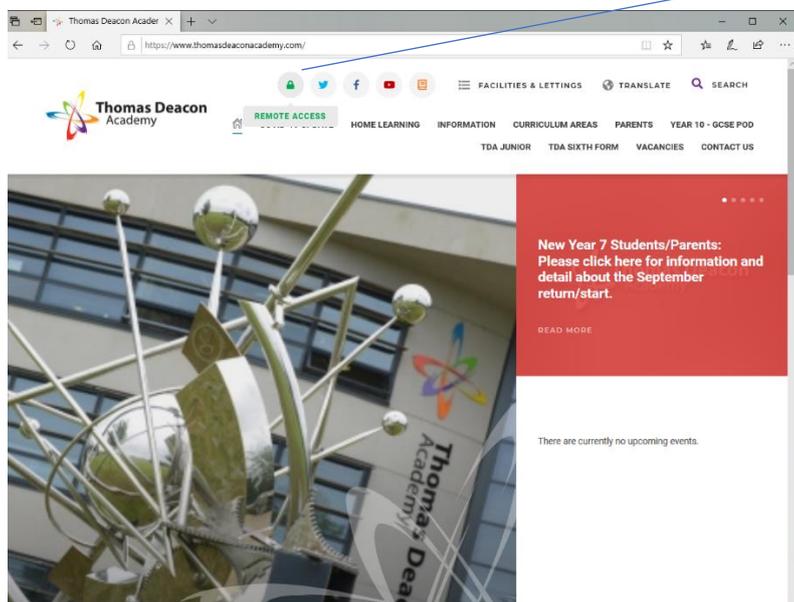


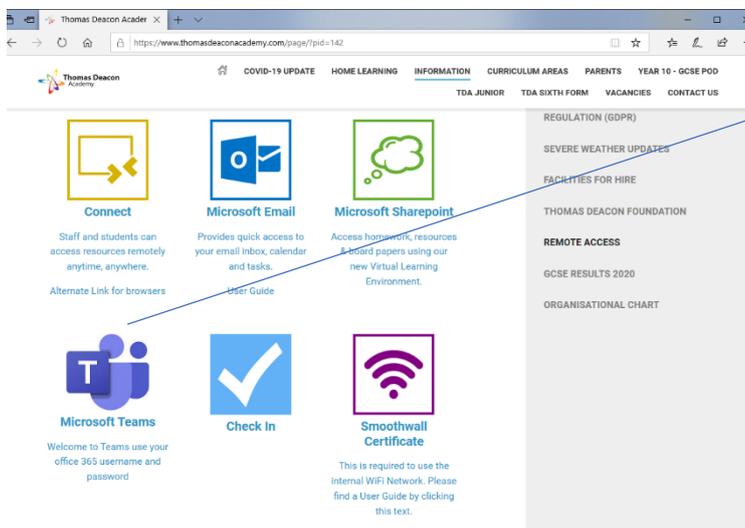
Accessing Teams Remotely

Type into your search engine www.thomasdeaconacademy.co.uk, this will take you to our website.

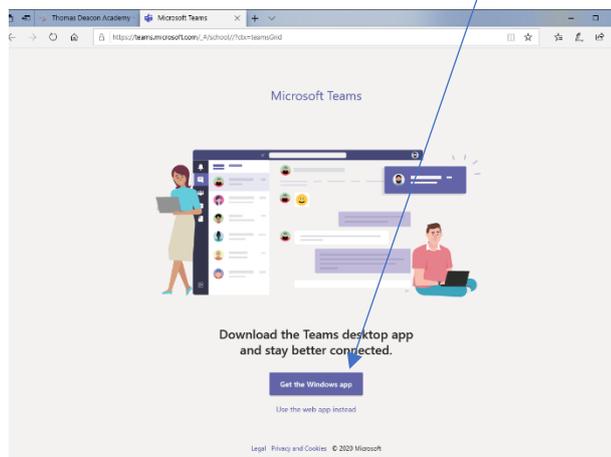
Once you are on, please click on the padlock at the top of the page.



Once you have clicked on the padlock the following will come up:



From here you click on the Microsoft Teams button. Once you have gone through to the Microsoft Teams button, it will prompt you to either download Teams as an app (this is useful as you will be able to access Microsoft Word and PowerPoint) or log in through Microsoft Office 365.



To log in through Microsoft Office 365, you need to use your school email address and your school password, the one you would normally use to log in at school.

E.g.

Username: abcd12@tda.education (please do not use @thomasdeaconacademy!)

Password: password

Help and Support:

If you need any help logging in remotely please email [servicedesk@tdet.education](mailto: servicedesk@tdet.education)